



**Dear Parents/Guardians,**

McIntosh High School is using an online electronic platform called Student Health Profile™, provided by PRIVIT Inc. The purpose of the Student Health Profile™ is to collect, store and update student medical information that is collected annually (and in some cases, up to four times per year). The Student Health Profile program replicates the information we routinely collect for students participating in activities at the school. The Student Health Profile™ replaces our current paper forms with an online process for submitting and managing student medical information. The Student Health Profile™ is compliant with international privacy laws, including HIPPA and COPPA, ensuring your student's information is secure. The collection of student medical information is very important and using the Student Health Profile™ will provide the following benefits.

1. Simplifies the process of communicating medical information
  - Complete and submit medical information from your computer, tablet or mobile device at any time.
  - Content is automatically displayed assuring you always have the most current version.
2. Ensures privacy and availability of the student's medical history
  - Information is securely stored based on Privit's technology at all times.
  - Students can utilize the health profile for other activities and sports teams.
3. Improves accessibility to student medical/history
  - Comprehensive medical information summarized for designated school officials to review (e.g., administrators, trainers, and coaches)
  - Real-time medical information available on when necessary (e.g., in medical emergencies sidelines)
4. Streamlines the process
  - Easier to submit information and reduces time to complete for subsequent sports and years. You will be asked to update information at various times, but will not have to continually submit new forms.

Please remember to inform your coach and school if any pertinent medical information changes during the season.

**Follow the registration instructions to complete the Student Health Profile online.**

**McIntosh High School PRIVIT Login/Register Page**  
**(<https://mcintoshchiefs.e-ppe.com/index.jspa>)**

**PRIVIT HELP CENTER: (844) 234 - 4357 Monday - Friday 8:00 AM - 5:00 PM EST**

## **Required Forms for McIntosh Athletics/Activities Online Process**

Parents, to get your student setup, follow these instructions:

- Go to this website: <https://mcintoshchiefs.e-ppe.com/index.jspa>
- Click "REGISTER"
- **Parents are the ones who need to register**
- Once you fill out the necessary information, it will take you to your profile
- Click "ADD MEMBER"
- You need to add any children you have participating in activities at MHS by creating a profile for each of them.
- Once you click "Add member", type in the required information.
- Click on the newly created student
- On this screen, under the section that says "JOINED TEAMS", click "UPDATE"
- On this screen, add your child into the Athletics /Activities team. The athletic department will later add your child to any teams they are trying out for.
  - Click "DONE" at the bottom of the screen
  - On your child's profile, multiple things are available for you to complete.
    - Personal Details
    - Pre-Participation History Form
    - GHSA Heat Policy Form
    - GHSA Concussion Form
    - Athlete Code of Conduct
    - Parental Consent
    - Completed Physical (ALL pages) - will need to upload (Some activities are not required to have a physical).
- For activities that do not require a physical – The system will show your child's profile as "INCOMPLETE" because you have not uploaded a physical. The Athletic Department will look at each student individually and clear all students manually who have the required information incomplete.

Parents – **PRIVIT: Health Profiles** is an app to download to your smartphone. This app allows you to upload your student's physical if you do not have access to a scanner.

The history, emergency contacts, consent forms, etc. take some time entering, just as they do to fill out by hand. Once a student has a physical then upload the physical.

<https://support.privit.com/hc/en-us/articles/201956667-Welcome-Parents-and-Athletes>

There is a phone number on the bottom of the page to reach a help desk if there are any questions. And, as always we are here to help also.

What is PRIVIT? A way for us to collect personal health information (including physicals) in a paperless process.

**As a Parent/Guardian for a student under the age of 20, you will register an account with your email address, then add your student into the account.**

Go to this link to create a PRIVIT account: <https://mcintoshchiefs.e-ppe.com/index.jspa>

Follow the directions within the website to create your account and your student's account.

Once the accounts have been created, you need to join the team Activity / Athletics AND the sport(s) you participate in. Please also complete the personal details section.

The following documents can be completed within the website:

1. Pre-participation Form
2. GHSA Heat Policy Form
3. Sudden Cardiac Arrest Form
4. GHSA Concussion Form
5. Athletic Code of Conduct
6. Parental Consent

You will need to scan and upload one document:

7. Your completed 4-page physical

Please let your coach know once you have completed this process, so they can double-check that you have all the necessary information/documents.